

REGULAR MEETING AGENDA

MINUTES

GEORGETOWN FIRE DISTRICT
Board of Directors Meeting
Station 61 – 6283 Main Street, Georgetown, CA 95634
Thursday, September 12, 2024, at 9:00 A.M.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

CTO 0903

President Anderson Present

V. President Williams Present

Director Brown Present

Director Davis Present

Director Webb Present

Fire Chief Brown

Office Manager Julie Medsger

2. ADOPTION OF AGENDA

Director Williams motioned to adopt the agenda. **Director Brown** seconded the motion.

Director Webb recommended moving Action Item 8K to the top of the Action Items section.

President Anderson Aye

V. President Williams Aye

Director Brown Aye

Director Davis Aye

Director Webb Aye

The motion passes

3. PUBLIC COMMENT – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.

- A. Captain Snoke shared the charity 170-mile Tahoe Rim Trail hike this August with Roxanne Lutter for the Gary Sinise Foundation, which was a tremendous success, exceeding their fundraising goal of \$10,000.

4. PRESENTATIONS

- A. A. Firefighters Burn Institute – GFD Vol. raised \$3,500 at this year's Fill the Boot fundraiser.
- B. Badge Presentation – The GFD staff gave the board members Georgetown badges.

5. DIRECTORS ITEMS

6. CONSENT CALENDAR (All items on the Consent Calendar will be approved with one motion unless a Board member requests individual consideration of a particular item.)

- A. Approval of the minutes from the regular meeting on July 11, 2024
- B. Financial Reports for July
- C. August Board Meeting Canceled Due to Crozier Fire

Director Davis motioned to approve the consent calendar. **Director Brown** seconded the motion.

President Anderson Aye

V. President Williams Aye

Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

7. CHIEFS REPORT

See attachment

8. ACTION ITEMS

A. Discussion regarding the EPA Community Change Grant

B. Authorization for Architect Program Meeting – Site Development/New Fire Station - Hwy 193 Project

C. Director Brown motioned to adopt the Site Development/New Fire Station - Hwy 193 Project. **Director Williams** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Nye
Director Webb Nye
The motion passes – 3/2

D. Site Plan, Civil Engineer Plan, and Elevation Drawings

Director Willams motioned to adopt the Site Plan, Civil Engineer Plan, and Elevation Drawings.

Director Brown seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

E. Discussion on Wildland Revenue

F. Review of Audit Representative Letter

Director Webb motioned to adopt the Review of Audit Representative Letter. **Director Davis** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

G. Management and Support Agreement Between Georgetown FD and MosquitoFD

Director Webb motioned to the Management and Support Agreement GFD and MFD the agenda. **Director Davis** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye

Director Webb Aye
The motion passes

H. Administration and Support Agreement Between Georgetown FD and Rescue FD
Director Webb motioned to adopt the agenda. **Director Brown** seconded the motion.

President Anderson Aye
V. President Williams Nye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes – 3/1

I. Administration Assistant Job Description(s) and Pay Scale(s)
Director Williams motioned to adopt the agenda. **Director Webb** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

J. In-Service Training Program Agreement Between EDH Fire Department and Georgetown FPD
Director Webb motioned to adopt the agenda. **Director Davis** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

K. Appointment(s) to Director Seats Due to Insufficient Nominees for Election

L. Review and Approve GFPD Final 2024/2025 Budget
Tabled review and approved GFPD Fial 24/25 Budget for October 2024.
Director Webb motioned to adopt the agenda. **Director Davis** seconded the motion.

President Anderson Aye
V. President Williams Aye
Director Brown Aye
Director Davis Aye
Director Webb Aye
The motion passes

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION – 11:40

9. ADJOURN TO CLOSED SESSION

A. Pursuant to Government Code 54957, Public Employment Performance Evaluation (54957 (b)(1))

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION – 12:09

Discuss the Chief's performance evaluation and schedule a follow-up appointment.

10. FUTURE AGENDA TOPICS

- A. EDRFA Annual Report

11. MEDIA

- A. Newspaper Articles

12. PUBLIC COMMUNICATION

- A. Thank you card from Kirby and Linda Schwinek

13. FUTURE MEETING DATE AND ADJOURNMENT – Next Regular Meeting: October 10, 2024

12:12 Director Webb motioned to End the Board meeting. **Director Davis** seconded the motion.

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530-333-4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

This agenda was posted on September 9, 2024, on the front door of Georgetown Fire District, 6281 Main Street, Georgetown, California, as required by Government Code Section 54954.2(a).

/s/ Glenn Brown
Chief Glenn W. Brown

September 9, 2024
Date