

GEORGETOWN FIRE DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
January 14, 2021, 9:00 AM
Station 61 – 6283 Main Street, Georgetown, CA 95634

MINUTES

Directors Present: Larry Anderson Craig Davis Bob Brown Rick Todd Rod Williams
Staff Present: Fire Chief Glenn Brown Admin Assistant Diana Sampson
Guests Present: *ENG Johnson, FF Bechler*

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Call to Order, Roll Call, Pledge of Allegiance & Oath of Office

Director Anderson called the meeting to order at 9:00 a.m. and roll was taken.

Directors Brown, Davis and Williams took their Oaths of Office for the new term, 2021-2024

Public Comment

none

Director's Items

- A. Action Regarding Election of Board President and Vice President, to begin February 2021
 - a. Director Todd nominated as President of the Board
Director Davis moved to approve Director Todd as the President of the Board, with Director Williams making the second. Motion passed 5-0.
 - b. Director Anderson nominated as Vice President of the Board
Director Williams moved to approve Director Anderson as the Vice President of the Board, with Director Brown making the second. Motion passed 5-0.

Correspondence

- A. Plaque from Burn Institute
- B. Patch from Georgetown Fire Department, Massachusetts

Consent Calendar

- A. Approval of Meeting Minutes
 - a. Regular Meeting Minutes of December 10, 2020
- B. Approve deposits of \$82,375.28 and bills of \$0.00 for District Fund 8557000
- C. Approve deposits of \$0.00 and bills of \$0.00 for JPA Fund 8557001
- D. Budget Year-to-Date Reports
- E. 2020 Fire Season Roll-up
Director Davis moved to approve the Consent Calendar Items as presented, with Director Brown making the second. Motion passed 5-0.

Regular Meeting Action Items

- A. Review and Approve Job Description for Firefighter/Mechanic position
*Director Todd moved to accept the Firefighter/Mechanic job description as amended (**remove** section 8.13.4.27; **add** 8.13.7 “M) Within 12 months obtain EMT Certification”; **change** 8.13.10.1 “While performing the duties of this job, the employee is frequently required to use hands ~~to finger~~, and fingers to handle...”), with Director Davis making the second. Motion passed 5-0.*
- B. Review and Approve temporary rate increase to Administrative Assistant position
After postponing to and addressing in Closed Session, Director Davis moved to approve the temporary rate increase to the Administrative Assistant position as presented, with Director Brown making the second. Motion passed 5-0.

- C. Review and Approve Chief Brown to order GASB-68 reports from CalPERS for Fiscal Year 2014 to create a baseline valuation the Auditors to calculate current pension liabilities, not to exceed \$4,000
Director Rodd moved to approve the purchase of GASB-68 reports for FY 2014 provided that costs are appropriately split with the JPA, with Director Davis making the second. Motion passed 5-0.
- D. Review and Approve Auction Purchase Plan
Director Davis moved to approve the Auction Purchase Plan as presented with exception of the auto-lift item, with Director Brown making the second. Motion passed 5-0.
- E. Review and Approve purchase of Connex boxes from American Container Sales not to exceed \$10,000
Addressed in Action Taken for Item D
- F. Review and Approve plan for SCBAs donated from Rocklin Fire, not to exceed \$10,000
Director Todd moved to approve the SCBA plan as presented, with Director Davis making the second. Motion passed 5-0.
- G. Review and Approve removal/disposal of refuse items at Station 62, as part of clean-up
Director Davis moved to approve the removal/disposal of refuse items at Station 62 as discussed, with Director Williams making the second. Motion passed 5-0.
- H. Review and Approve Updates to Existing Policies
Item Tabled until the sub-committee has the opportunity to meet
- I. Discussion and Possible Action regarding permanent locked space for archived records
Addressed in Item D
- J. Discussion and Possible Action regarding JPA Financial Information, Budget vs. Actuals
Brief discussion with no action.

Chief's Report

- A. COVID-19/Coronavirus – *The District continues to monitor employees and provide basic PPE for all medical response, and extra PPE for Covid possible incidents*
- B. Budget – *wildfire revenue is beginning to come in and until then, we will appear to be having less net income than we expect.*
- C. Personnel – *two personnel are off work, one with a foot injury for several months, and one with a medical issue for weeks at a minimum.*
- D. Volunteer Association – *The association attempted to conduct a business meeting this Monday.*
- E. Apparatus Report – *E-363 is in service at Sta 63, WT-41 is in service at Sta 64, FF/Mechanic Lugo is continuing to work to get additional apparatus in service and completely repaired.*
- F. Facilities Report – *Carpet has been installed, work on bathroom and kitchen should begin soon.*
- G. JPA Report – *The District is participating in several meetings regarding JPA expenses and negotiations with El Dorado County.*
- H. Fire Authority – *the JOA departments will be working together on the new FEMA Fire-Act Grants.*
- I. Training – *The District is still working with Consumnes River College on a possible training agreement.*
- J. Grand Jury – *there is some renewed interest from the Grand Jury to speak to our people about ongoing issues in the County.*
- K. LAFCO – *Nothing new to report.*
- L. Policies & Procedures – *Work has slowed but is progressing.*
- M. Grants – *The District has plans for several grants that close February 12, 2021.*
- N. Community Activities – *The tree removal is planned for January 15, 2021.*
- O. Special – *nothing new to report.*

Future Agenda Items

none

Closed Session

- A. Pursuant to Government Code 54956.8, the Board may meet in closed session with the Board's real property negotiator prior to the purchase, sale, exchange or lease of real property by or for the District in order to grant its negotiator the authority regarding the price and terms of the property.

Address of Property to be Discussed: 6279 Main Street, Georgetown, CA 95634

Return to Open Session

- A. No action taken

Adjournment

Next Regular Meeting February 11, 2021 at 9:00 am

Director Williams moved to adjourn at 1:01 pm, Director Brown made the second. Motion passed 5-0.

Respectfully submitted,

Diana Sampson, Admin Assistant

Rick Todd, Board President